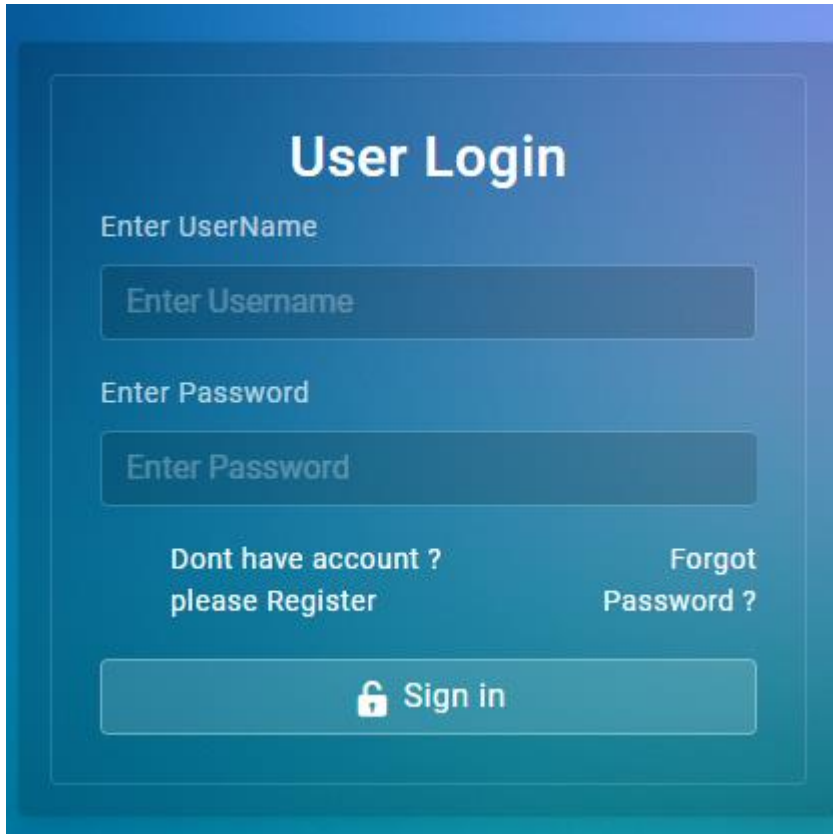


HOW TO SET UP YOUR ACCOUNT WITH CHOICE CLOUD PBX

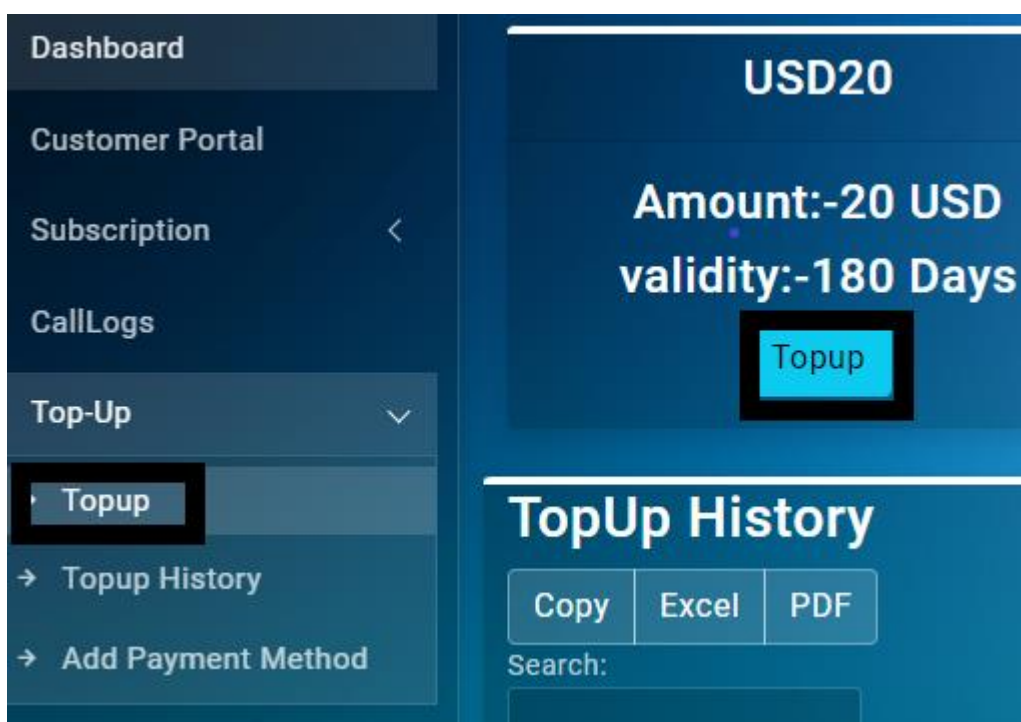
To get started with Choice Cloud PBX, kindly visit <https://www.billing.choicecloudpbx.com> to register. After registration, please check your email for your username and password. If you already have an account, select sign in.



The image shows a 'User Login' form with a blue gradient background. At the top, it says 'User Login'. Below that, there are two input fields: 'Enter UserName' and 'Enter Password'. Under the password field, there are two links: 'Dont have account ? please Register' and 'Forgot Password ?'. At the bottom, there is a 'Sign in' button with a lock icon.

ACCOUNT TOP-UP

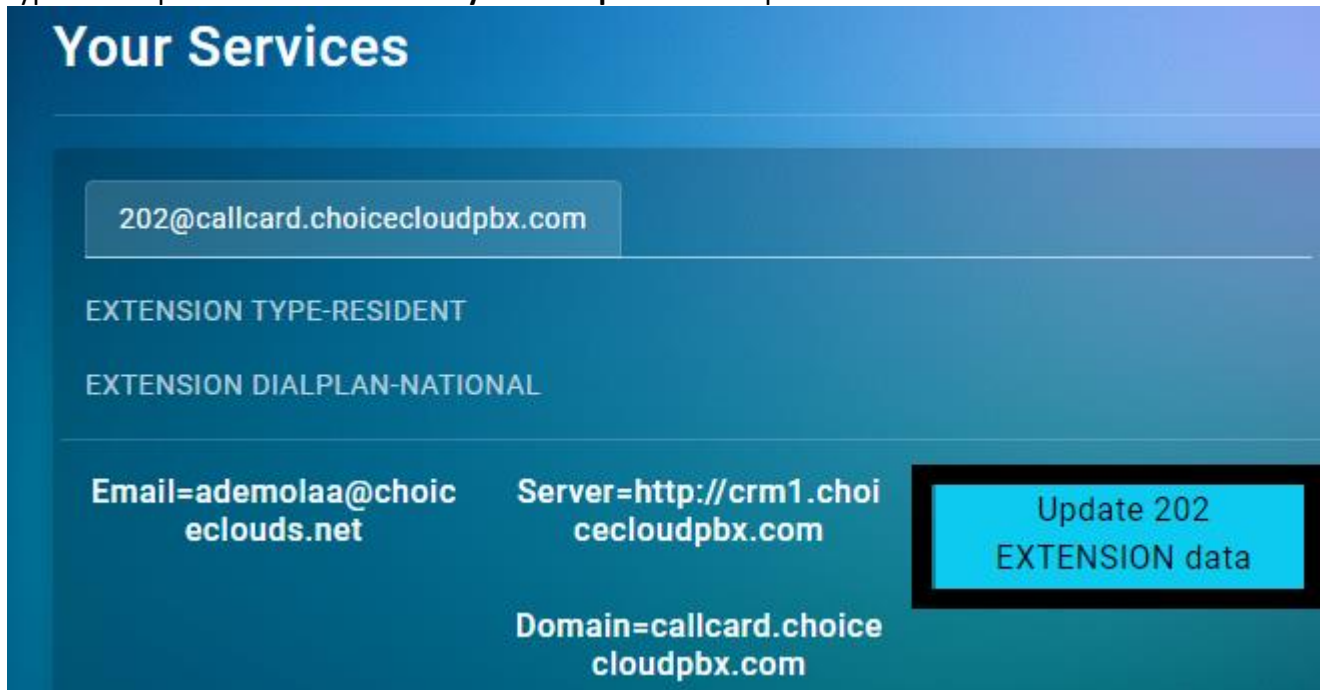
Your extension is **disabled after registration**, please **top-up your wallet to activate** your extension. To top-up your wallet, on the left-hand side select **Top-up > Top up >** select the amount you like to top up and input your card details to make payment.



The image shows a dashboard interface for account top-up. On the left is a navigation menu with items: Dashboard, Customer Portal, Subscription, CallLogs, Top-Up (expanded), Topup, Topup History, and Add Payment Method. The 'Topup' item is highlighted with a black box. The main content area shows a balance of 'USD20', the amount to top up as 'Amount:-20 USD', and the validity as 'validity:-180 Days'. A 'Topup' button is highlighted with a black box. Below this is a 'TopUp History' section with buttons for 'Copy', 'Excel', and 'PDF', and a search field.

TO RESET PASSWORD

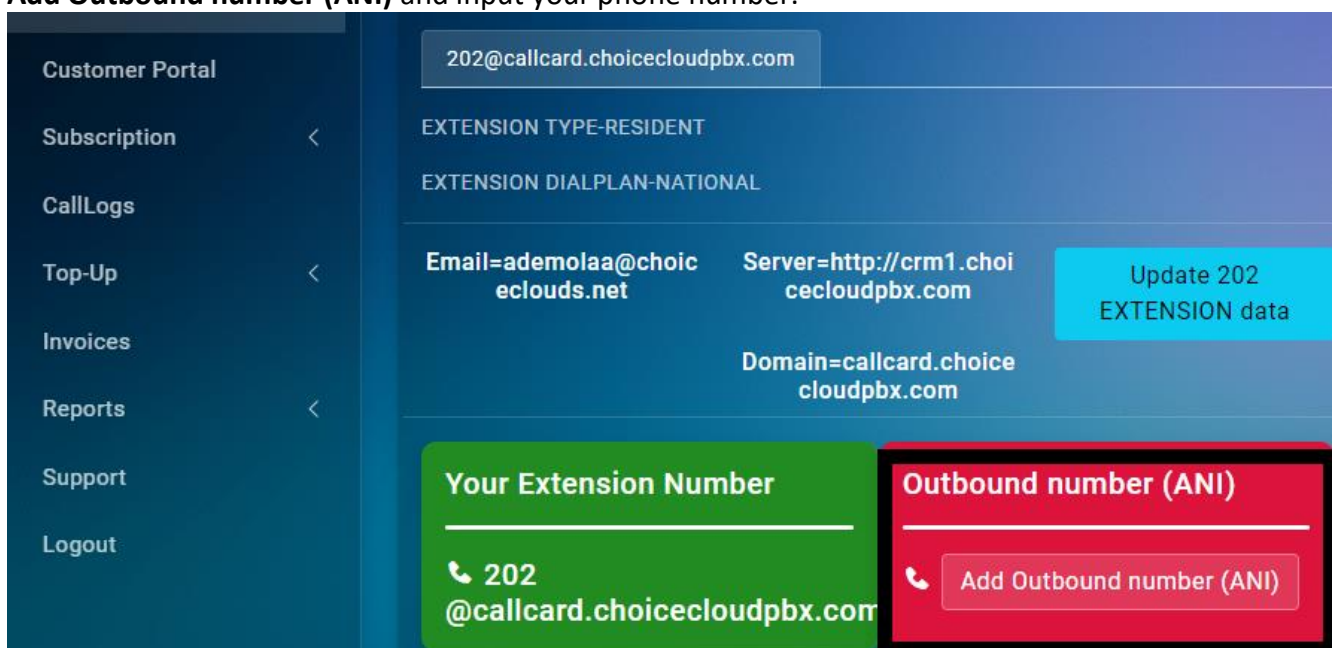
To reset your password, on the left-hand side, select **Dashboard**, select **update EXTENSION data**, type a new password under “**Enter your web password**” option



The screenshot shows the 'Your Services' page for extension 202@callcard.choicecloudpbx.com. The page displays the extension type as RESIDENT and the dialplan as NATIONAL. It lists the email as ademolaa@choicelclouds.net, the server as http://crm1.choicelcloudpbx.com, and the domain as callcard.choicecloudpbx.com. A blue button labeled 'Update 202 EXTENSION data' is highlighted with a black border.

OUTBOUND NUMBER

To enable your phone number to display at the receiver's end when making outbound calls. Kindly add your phone number as an outbound number, on the left-hand side, select **Dashboard**, select **Add Outbound number (ANI)** and input your phone number.



The screenshot shows the 'Your Services' page with a sidebar on the left. The sidebar contains links for Customer Portal, Subscription, CallLogs, Top-Up, Invoices, Reports, Support, and Logout. The main content area shows the extension details for 202@callcard.choicecloudpbx.com. A red button labeled 'Add Outbound number (ANI)' is highlighted with a black border. Below the extension details, there are two boxes: a green box for 'Your Extension Number' showing 202@callcard.choicecloudpbx.com, and a red box for 'Outbound number (ANI)' with a button to 'Add Outbound number (ANI)'.

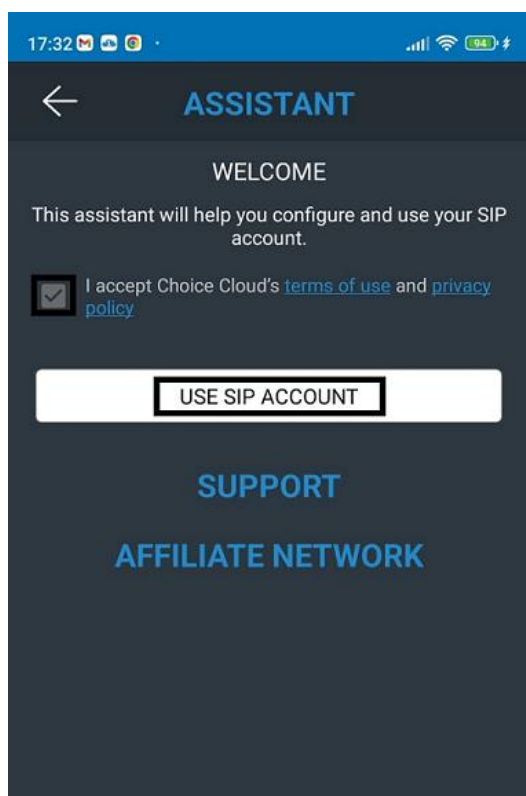
For example, in your portal dashboard, if your extension number is 201@callcard.choicecloudpbx.com

Download our mobile apps and configure as shown below

HOW TO SET UP THE MOBILE APP

On your mobile device, go to the play store for android and app store for iOS and search for **CHOICECLOUD PBX app**. Kindly follow the screenshots below for quick set-up, all the required information is available from your welcome email.

Kindly select the TLS under the transport option



No PINs, No Codes, Easy Set-up

